

December 30, 2021

Dear Staff:

As many of you know with the holidays and surge of Omicron there have been an increased number of individuals impacted by COVID-19 in the past few weeks. In addition, to this being cold and flu season which makes this increasingly difficult. I must impress upon everyone the importance of remaining diligent in the appropriate use of PPE, social distancing, and hand hygiene regardless of vaccination status. We continue to recommend vaccination and boosters for staff, if for nothing else than to lessen the severity of any illness related to COVID-19 or it's variants.

The CDC has released new guidance this week that we are evaluating and working to implement. This may result in changes to testing requirements and/or isolation periods and will be communicated on an as needed basis. Please keep in mind that many factors must be assessed when determining isolation, out of work, etc. and this may vary depending on those factors which include vaccination status, including booster status, type of exposure and risk level, symptoms, and severity.

Employees are required to:

- Complete wellness screening daily.
- Report symptoms to your manager and employee health immediately & comply with instructions timely.
- Wear facemasks always, covering both the nose and mouth.
- Perform regular hand hygiene by washing or using hand sanitizer when washing is not available.
- Adhere to social distancing, especially in the kitchen or public areas. Staff are encouraged to take lunch breaks in their cars.
- As per my email on 12/29/2021 please report your booster status in Paycom as soon as possible.

We appreciate everyone's flexibility and cooperation as we work through this most recent surge. Please take precautions both at work and at home to remain safe. Please be responsible by appropriately reporting ANY symptoms and obtaining testing quickly to rule out COVID-19 to avoid putting others at risk.

Lastly, please treat our employee health, nursing, and Human Resource teams respectfully. We are all working to do our best to help everyone navigate this challenging time. It is imperative that we be kind and respectful in our interactions. I know this can be scary and frustrating, but it is not acceptable to be unkind to those that are working to assist you and protect your colleagues as best as possible.